AMERIPHONE®

DIGITAL ANSWERING MACHINE

EASY RECALL

For Loud & Crystal Clear Voice & TTY Messages.

Operating Instructions

Important Safety Instructions

When using your telephone equipment, always follow basic safety precautions to reduce the risk of fire, electric shock, and injury to persons, including the following:

1. Read and understand all instructions. Observe all warnings and other markings on the product.
2. During thunderstorms, avoid using telephones except cordless models. There may be a slight chance of electric shock from lightning.
3. Do not use a telephone near a gas leak. If you suspect a gas leak, report it immediately, but use a telephone away from the area where gas is leaking.
4. Do not use this product near water, or when you are wet. For example, do not use it in a wet basement or shower, or next to a swimming pool, bathtub, kitchen sink or laundry tub. Do not use liquids or aerosol sprays for cleaning. If the product comes in contact with any liquids, unplug any phone line or power cord immediately. Do not plug the product back in until it has dried thoroughly.
5. Install this product in a protected location where no one can trip over any phone line or power cord. Protect cords from damage or abrasion.
6. If this product does not operate normally, review the "Troubleshooting" section. If you cannot resolve the problem, or if the product is damaged, refer to the Ameriphone Warranty. Do not open this product except as may be directed in this owner's manual. Opening this product or reassembling it incorrectly may expose you to hazardous voltages or other risks. Opening this product automatically voids the warranty.
7. If this product uses batteries as power back-up during power outages, replace batteries only as described in this owner's manual. Do not burn or puncture used batteries — they contain caustic chemicals.
8. Unplug this product from the wall outlet and refer servicing to qualified service personnel under the following conditions:
   A. When the power supply cord or plug is damaged or frayed.
   B. If liquid has been spilled on the product.
   C. If the product has been exposed to rain or water.
   D. If the product does not operate normally by following the operating instructions. Adjust only those controls that are covered by the operating instructions because improper adjustment of other controls may result in further damage.
   E. If the product has been dropped or appears damaged.
   F. If the product exhibits a distinct change in performance.

9. If this product has a polarized plug with one wide prong, it may not fit in non-polarized outlets. Do not defeat the purpose of these plugs. If they do not fit in your outlet, the outlet should be replaced by an electrician.

ADDITIONAL SAFETY NOTES FOR CANADIAN USERS

NOTICE: The Canadian Department of Communications label identifies certified equipment. This certification means that the equipment meets certain telecommunications network protective, operational and safety requirements. The Department does not guarantee the equipment will operate to the user's satisfaction.

Before installing the equipment, users should ensure that it is permissible to be connected to the facilities of the local telecommunications company. The equipment must also be installed using an acceptable method of connection. The customer should be aware that compliance with the above conditions may not prevent degradation of service in some situations. Repairs to certified equipment should be made by an authorized Canadian maintenance facility designated by the supplier. Any repairs or alteration made by the user to this equipment, or equipment malfunctions, may give the telecommunications company cause to request the user to disconnect the equipment.
Users should ensure for their own protection that the electrical ground connections of the power utility, telephone lines and internal metallic water pipe system, if present, are connected together. This precaution may be particularly important in rural areas.

CAUTION: Users should not attempt to make such connections themselves, but should contact the appropriate electric inspection authority, or electrician, as soon as possible.

NOTICE: The LOAD NUMBER (LN) assigned to each terminal device denotes the percentage of the total load to be connected to a telephone loop which is used by the device, to prevent overloading. The termination on a loop may consist of any combination of devices subject only to the requirement that the sum of the load numbers of all devices does not exceed 100.

SAVE THESE INSTRUCTIONS

Contents

Thank you for selecting the Easy Recall answering machine from Ameriphone. These Operating Instructions and the associated Quick Operating Guide provide you with the information you need to use your Easy Recall effectively and safely. Read this manual thoroughly before using your answering machine. Keep the manual near the machine for easy reference.

Warranty Service

Your answering machine is designed to provide years of quality service. But, should the machine malfunction and the Trouble-shooting Chart on page 17 not resolve the problem, follow the Warranty procedure on page 18.

Sales Receipt

Be sure to save your sales receipt as proof of purchase date should you need warranty service.

Help from Ameriphone

For help with using your Easy Recall answering machine, call our Customer Service department at 714-897-0808 or 1-800-874-3005.

Please make sure your Easy Recall answer-ing machine package includes the items shown in Figure 1.
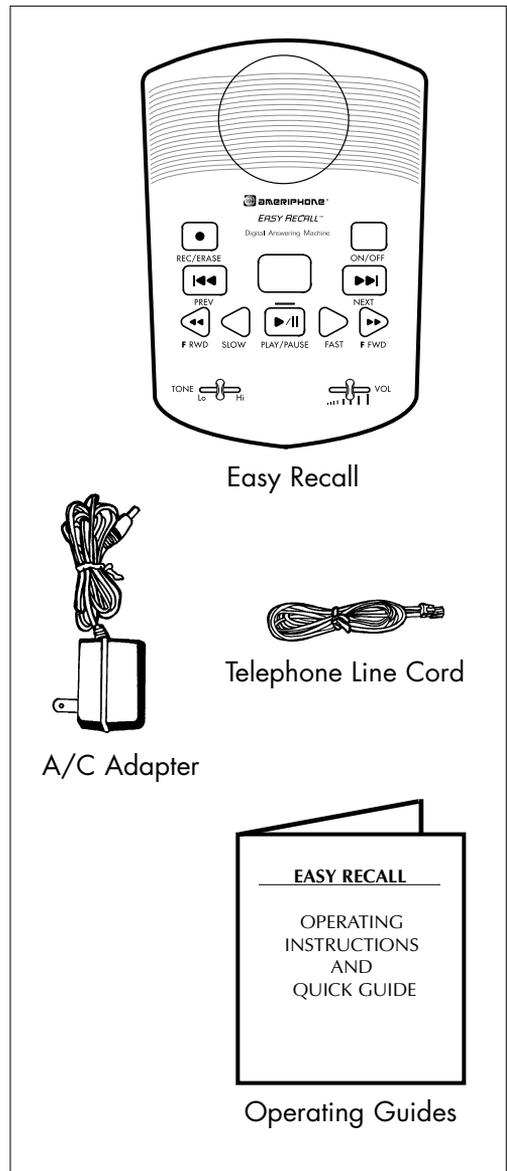

Easy Recall

Telephone Line Cord

A/C Adapter

EASY RECALL

OPERATING
INSTRUCTIONS
AND
QUICK GUIDE

Operating Guides

Figure 1 - Package Components

AUDIO OUTPUT

AUDIO OUTPUT JACK

SPEAKER

AMERIPHONE®

EASY RECALL™

Digital Answering Machine

REC/ERASE

ON/OFF

PREV

NEXT

F RWD   SLOW   PLAY/PAUSE   FAST   **F** FWD

TONE
Lo   Hi

VOL

REC/ERASE button

ON/OFF button

 # MESSAGE DISPLAY

NEXT button

PREV button

FAST FORWARD button

FAST button

VOL volume slider

PLAY/PAUSE button

SLOW button

**FAST
REWIND**
button

TONE
slider

MICROPHONE
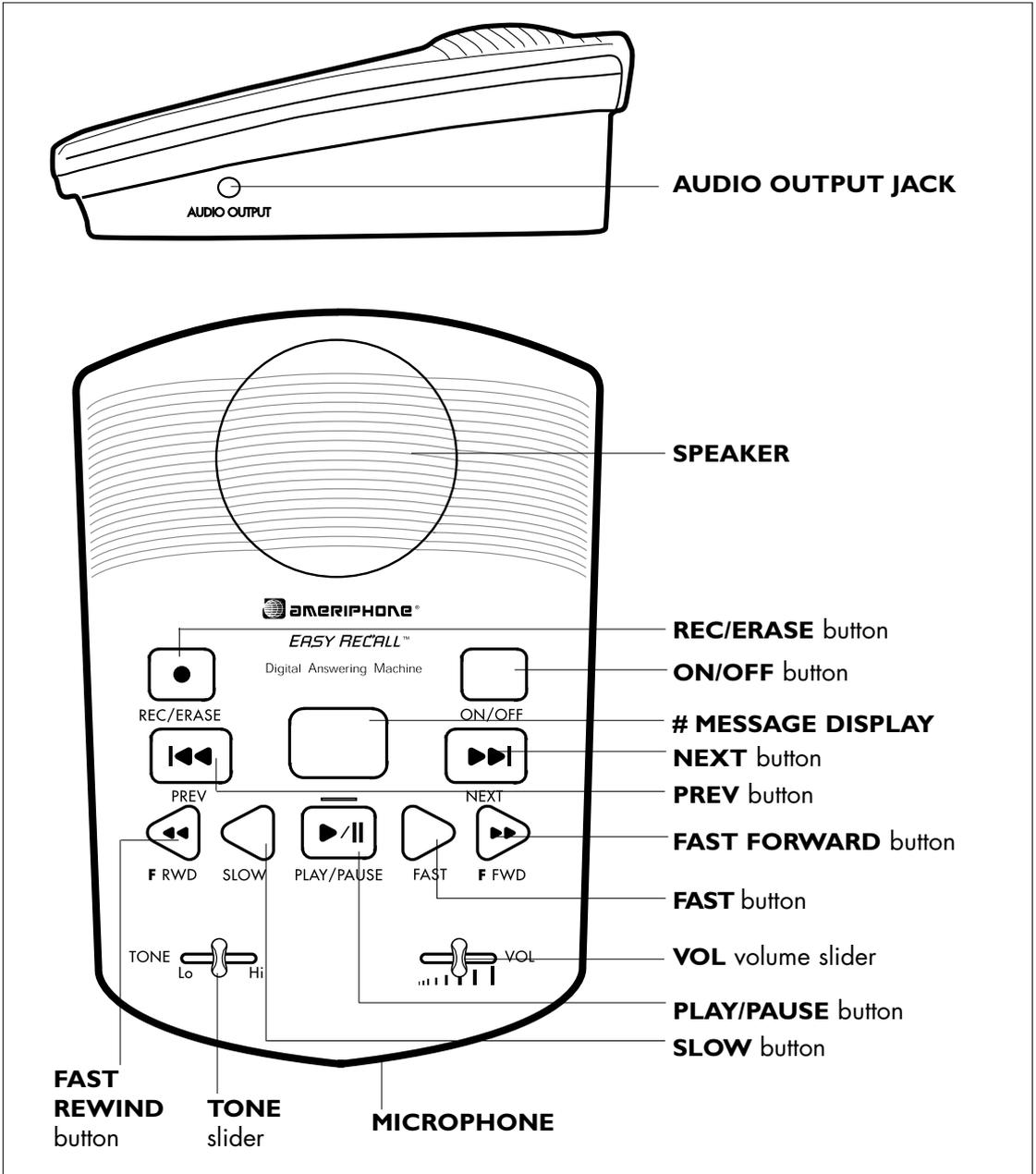
Figure 2 - Base Unit Controls

Connecting Your Easy Recall Answering Machine

1. First, for your safety, always disconnect the telephone line when installing or changing the battery.

2. **Optional** - install a 9-volt battery [not included] for back up. The battery compartment is located on the bottom of the unit.

3. Insert the AC Adapter cord into the receptacle on the back of the Easy Recall. Then plug the AC Adapter into an electrical outlet.
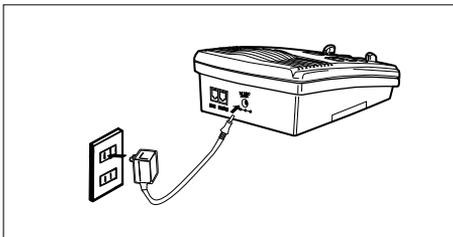

Figure 3 - Connecting the AC Adapter

4. Plug the telephone line cord that comes with the Easy Recall into the telephone jack in the wall and into the jack on the back of the phone labeled LINE.
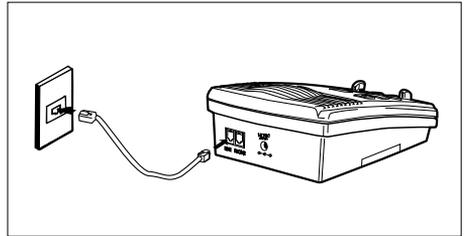

Figure 4 - Connecting the telephone line cord

5. If using a TTY, connect the telephone line cord into the jack labeled PHONE on the back of the Easy Recall and into the phone jack of the TTY.
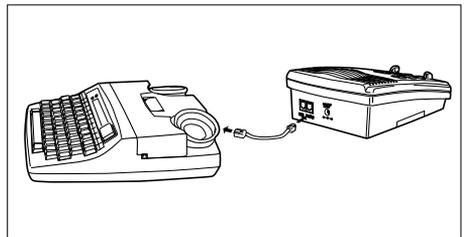

Figure 5 - Connecting a TTY

6. If using a telephone, connect
the telephone line cord into the
jack labeled PHONE on the
back of the Easy Recall and
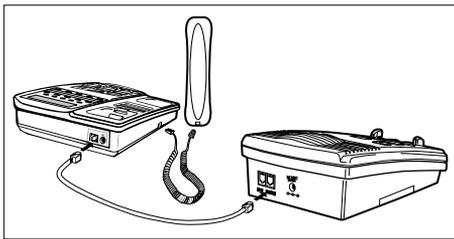into the phone jack of the tele-
phone.

Figure 6 - Connecting a telephone

7. When the Easy Recall is turned
on, it will announce, **"The
machine is on."**

Note: Your Easy Recall answering
machine has a maximum capacity
of 24 messages or 14 minutes.
Each message has a maximum
time limit of two minutes.

You can personalize the
following features:

• If you want to identify when
your messages were received,
you must program the date
and time into your Easy Recall
answering machine; to pro-
gram the date and time use the
included template, and follow
the directions in this manual.

• To personalize your outgoing
voice [or TTY] message, just
follow the easy recording
directions in this manual.

Note: Your Easy Recall answering
machine has a maximum
capacity of 24 messages
or 14 minutes. Each
message has a maximum
time limit of two minutes.

**Pre-programmed Outgoing
Messages**

This unit has been pre-programmed
with the following features:

• A factory installed outgoing
voice message, **"Please leave**

❺

**a message after the tone."**

• A factory installed outgoing
  TTY message, **"LV MSG GA."**

• A factory installed Remote
  Access Code **[1 1 1 1]**. To
  change your Remote Access
  Code, use the included tem-
  plate, and then follow the
  directions in this manual.

Recording Your Outgoing Voice Message

Your Easy Recall Answering
Machine already comes with the
following pre-recorded, outgoing
voice message: **"Please leave a
message after the tone."**

Follow these directions to program
a personal outgoing voice
message. Make sure the machine
is **ON.** Remember, your personal
message will override the factory
installed one.

1. Simultaneously press and hold
   down the **REC/ERASE** and
   SLOW keys for 2 seconds.
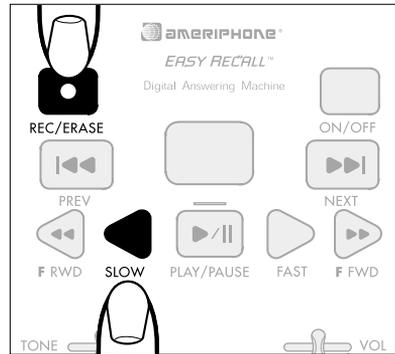
2. When you lift your fingers, the
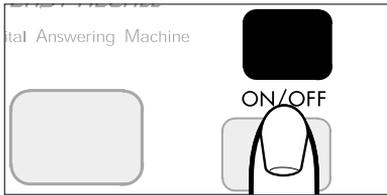   number 29 will appear in the dis-
   play window.

3. Speak clearly into the microphone
   and record your outgoing
   message. [You'll have a maxi-
   mum of 29 seconds to do so].

4. The display window will show how much time you have remaining.

5. Press the **ON/OFF** key when you are through.

6. The Easy Recall will automatically replay your recorded message.

7. To hear your current outgoing message, press **PREV** & **FRWD**.
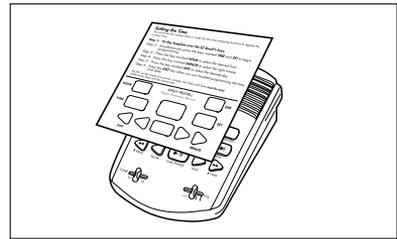
If you are not satisfied with your message, just repeat the recording process.

Setting the Time & Date

To know when your messages were received, you must program the date and time.

Make sure the machine is **ON** and follow these simple steps to set the date and time.

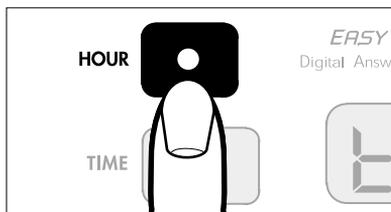1. Fit the Time Set Template over the Easy Recall's keys.

2. Simultaneously press the keys now marked **TIME** and **SET** for 2 seconds and then release. The display will show a **ti** to indicate the unit is now in Time mode.
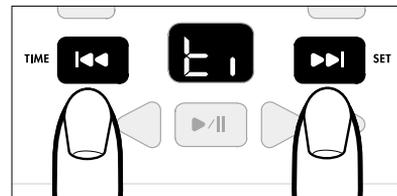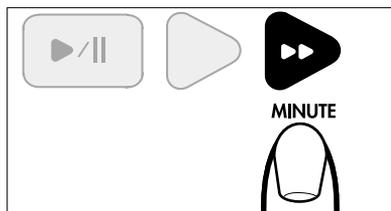
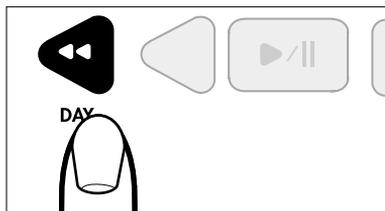3. Press the key marked **HOUR** to select the desired hour.

6. Press the key marked **SAY** to verify the time setting.
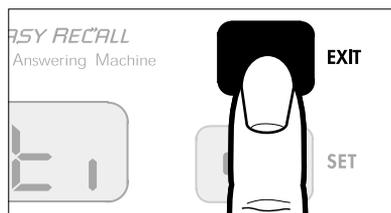
4. Press the key marked **MINUTE** to select the minute.
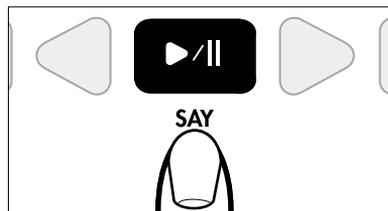
7. Press the **EXIT** key when you are finished.

5. Press the key marked **DAY** to select the day.

8. To review your settings, press **F-RWD**.
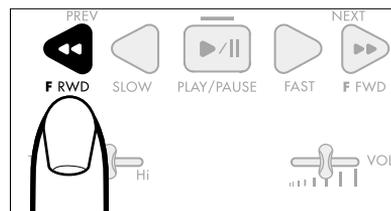
NOTE: In the event of a power outage, the Time and Date MAY NEED RESETTING.

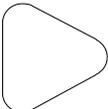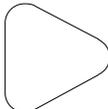**English Template for the Easy Recall's keys**

✂ *cut here*

Setting your 4-digit code for remote retrieval of your messages.

Step 1: Fit this Template over the EZ Recall's keys.

Step 2: Simultaneously press the keys marked **SAY** and **EXIT**.

Step 3: You *must* select 4-digits (0 - 9) by repeatedly pressing the keys numbered **1st**, **2nd**, **3rd**, and **4th** for the respective digits until the desired code is reached.

Step 4: Press the **SAY** key to verify the code. The unit will repeat the code numbers you have entered.

Step 5: Press the **EXIT** key when finished.

EASY RECALL
Digital Answering Machine

SAY   **EXIT**

1st   **2nd**   **3rd**   **4th**

English Template for the Easy Recall's keys (cont.)

✂ cut here

Setting the Time

You must set the correct time in order for the time stamping function to register the correct time.

Step 1: **Fit this Template over the EZ Recall's keys.**

Step 2: Simultaneously press the keys marked **TIME** and **SET** to begin programming.

Step 3: Press the key marked **HOUR** to select the desired hour.

Step 4: Press the key marked **MINUTE** to select the right minute.

Step 5: Press the key marked **DAY** to select the desired day.

Step 6: Press the **EXIT** key when you are finished programming the time and date.

NOTE: In the event of a power outage, the Time and Date *must be reset*.

EASY RECALL
Digital Answering Machine

**HOUR**

EXIT

TIME

SET

DAY

MINUTE
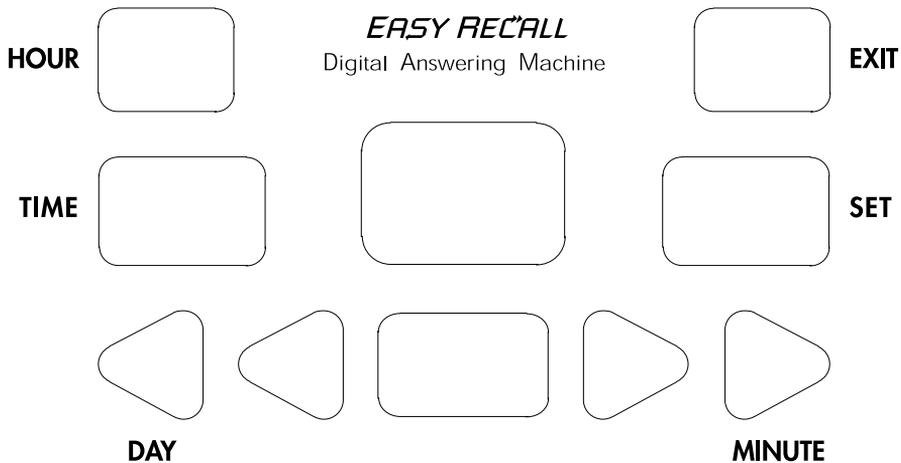
How to Playback Voice Messages

The number flashing in the display window [i.e., alternating between "- -", "03"] will show the number of voice messages you've received. The number flashing after "**ti**" will indicate how many TTY messages you've received.
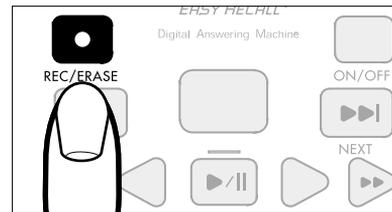
1. Press the **PLAY/PAUSE** key **to listen to all** voice or TTY messages. [The last message received will be the first one replayed.]
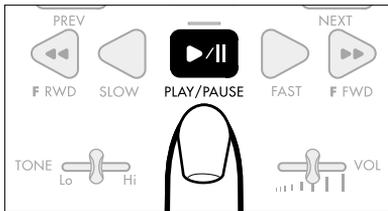
If you have voice and TTY messages, but you ONLY want to play voice messages, press the **FAST** key [See the TTY section for retrieving TTY messages].
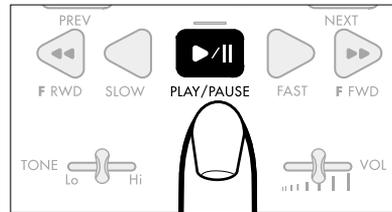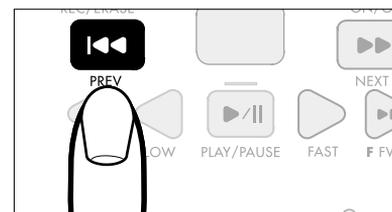
2. **To delete** a message, press the **REC/ERASE** key while playing the message to be deleted.
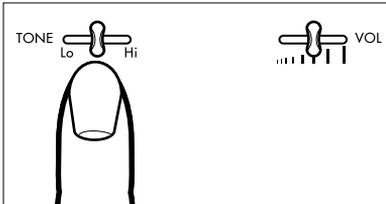
Note: Unless deleted, individual messages will automatically be SAVED.

3. Press **PREV** key **to replay** the message you've just heard. Press **PREV** repeatedly to search for other previous messages.
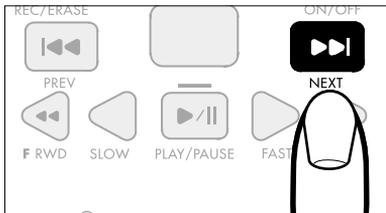
4. Use the **TONE** and **VOLUME** slide controls to adjust for optimum hearing clarity.

5. To listen to the next message, press the **NEXT** key.

6. To skip ahead **within** the message in 1 – 2 second increments, press the **F FWD** [Fast Forward] key.
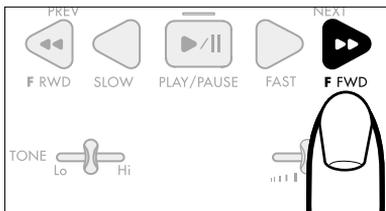
7. To go back within the message in 1 – 2 second increments, press the **F RWD** [Fast Rewind] key.
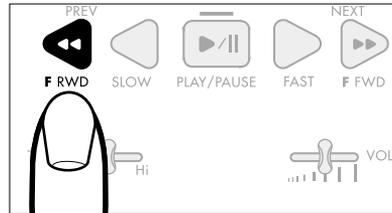
8. To pause while playing a message, press the **PLAY/ PAUSE** key; press again to resume.
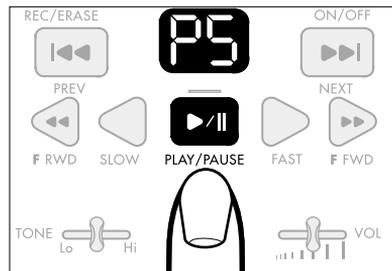
9. To slow the playback **speed down in 5% increments,** press the **SLOW** key once. You can press the **SLOW** key a maximum of 5 times to achieve a total slowdown of 25%.

10. To increase the playback **speed in 5% increments**, press the **FAST** key once. Pressing the **FAST** key a maximum of 5 times achieves a total speed up of 25%.
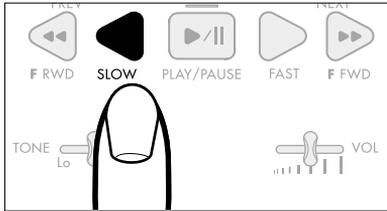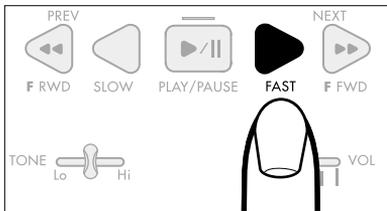

11. To return to regular speed, press the **SLOW** key [if in fast playback mode] or the **FAST** key [if in slow playback mode] until the desired play-back speed is reached.

Setting Your 4-Digit Access Code for Remote Retrieval of Your Messages

Your Easy Recall comes with a factory set access code of 1 1 1 1. To program a personal access code, make sure the answering machine is ON and follow these instructions:

1. Fit the Access Code Template over the Easy Recall's keys.
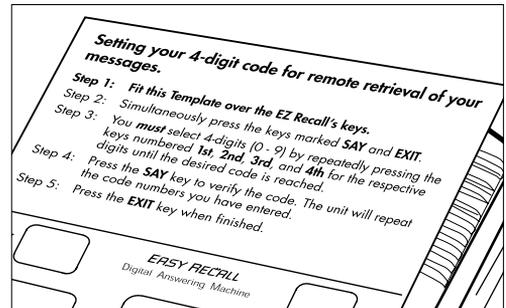
2. Simultaneously press the keys marked **ACCESS** and **CODE** for 2-seconds [The display will show the letters **Pd**, indicating the unit is in access code mode].

3. You MUST select a 4-digit code number, from 1111 to 9999.

You can't use 0 when programming your 4 digit code.
Use the keys labeled **1st**, **2nd**, **3rd** and **4th** to select each of the four-digit numbers for your personal access code.

4. Press the **SAY** key to verify your access code.

5. Press the **EXIT** key when finished.

6. To review the time, outgoing message and access code; press the **F RWD** [Fast Rewind] key.
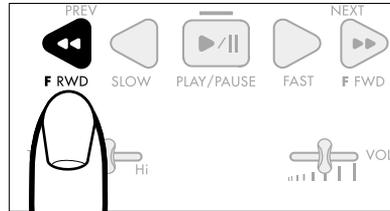
Remote Retrieval of Your Voice and TTY Messages When You Are Away from Home

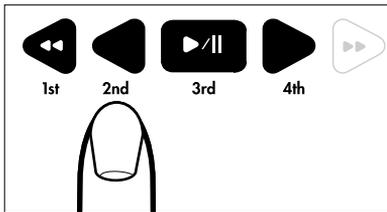1. Call and wait for the Easy Recall to answer.

2. Enter your access code the second you begin hearing your outgoing message. Upon recognizing the access code, the machine will beep and begin playing your messages. If you have no messages, it will say so and hang up. If you have messages, the following table lists your message options:

Key	Action
2	Delete the current message
7	Replay the message you've just heard
9	Skip forward to hear next message
0	Exit

Recording a Telephone Conversation [Maximum recording time - 2 minutes per call]

Note: All parties must be made aware and must consent to having their telephone conversation recorded.

1. Simultaneously press and release the **REC/ERASE** and **PLAY/PAUSE** keys for 2 seconds.
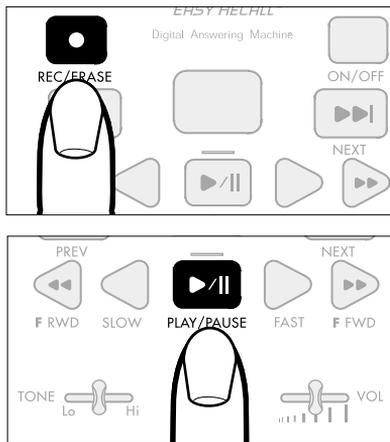
2. The display window will show the letters **rc**.

3. The current telephone conversation will now be recorded.

4. Press the **ON/OFF** key to end the recording.
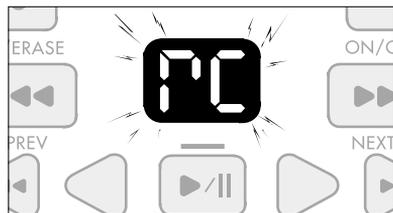
5. The recorded conversation will be stored in the machine's memory where it can be reviewed or erased like any other voice message.

Recording a Memo [maximum recording time – 2 minutes per memo]

You can record a memo when you want to leave a personal message for someone in your household. Memo messages will be registered on the display panel and replayed just like incoming voice messages. Make sure the machine is ON and follow these instructions:

1. Press the **REC/ERASE** key for 2 seconds, and then release.
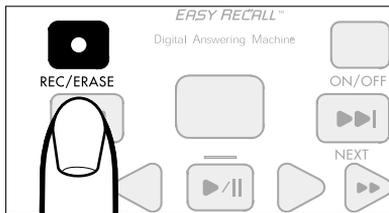
2. Speak directly into the micro-phone to record your message. The display window will read **rc** while the memo is being recorded.
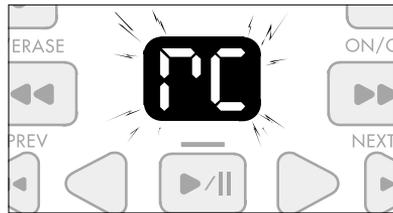
3. Press the **ON/OFF** key to stop recording.

4. Press the **PLAY/PAUSE** key to hear what was just recorded.
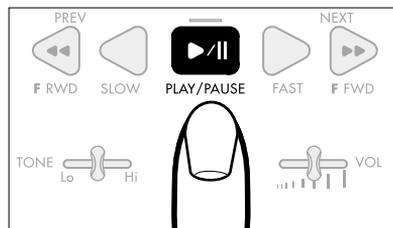
5. Press the **REC/ERASE** key while the memo is playing if you want to delete the memo.
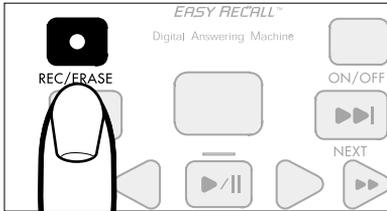
Connecting Other Assistive Listening Devices

A neckloop, headset or cochlear implant can be attached to the Easy Recall to optimize listening quality without losing any of the unit's features.

Note: When using the audio output jack, the speaker of the Easy Recall will still emit sound.
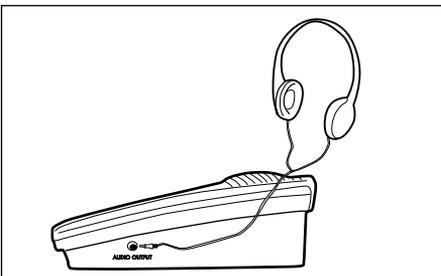
Reading Your TTY Messages

• The TTY must be in acoustic mode, NOT direct connected, to work properly.

• The number blinking after the flashing **td** in the display window indicates the number of TTY messages that have been received.

• When using the Dialogue Q90, you must use the cable included with the Q90 with an optional adapter. The optional adapter plugs into the HCO jack of the Dialogue Q90. Ensure that the Q90 is online at this time, but disconnected from the phone line. (If you have questions, please call Ameriphone Customer Service department at 1-800-874-3005.)

• Turn the TTY on and place it next to the answering machine as shown here.
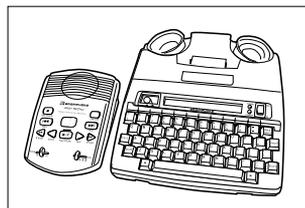
- Set both Volume and Tone controls to mid-range. Adjust according to need.

- If you have ONLY TTY messages, press **PLAY**. If you have both voice and TTY messages but you only want to play the TTY messages, press **SLOW**.

- The # of messages from the answering machine will appear on your TTY's screen.

- Press the **ERASE** key while playing the message to be deleted in order to delete a message; otherwise the message will be **SAVED**.

- Press the **PREV** key to replay the message you've just heard. Press **PREV** repeatedly to search for other previous messages.

- To skip forward and listen to the next message, press the **NEXT** key.

- If any message gets garbled, press the spacebar on your TTY to clear.

Personalizing your Outgoing TTY Message

An outgoing message can be recorded using the **REC/ERASE** and **FAST** keys (Record off phone line like recording a conversation).

1. Make a TTY phone call.

2. Inform recipient you are recording a message.

3. Press the **REC/ERASE** and **FAST** keys and type the outgoing message.

4. Press **ON/OFF** to end the recording.

Recording a Combo Voice and TTY Message

An outgoing message can be recorded using the **REC/ERASE** and **FAST** keys (Record off phone line like recording a conversation).

1. Make a TTY phone call.

2. Inform recipient you are recording a message.

3. Record the voice portion of the message by pressing the **REC/ERASE** and **FAST** keys. Lift your fingers and speak into the handset.

4. Put the handset into the acoustic couplers of the TTY.

5. Type the TTY message.

6. Press **ON/OFF**.

1. Press **REC/ERASE**, **F-RWD** and **ON/OFF** keys simultaneously [using both hands if necessary], then release all keys at the same time. "**Master Clear**" will be said by machine. This will:

• Clear all personalized outgoing messages and returns to the unit's factory default outgoing messages.

• Erase the time and date setting.

• Reset the personalized access code to 1 1 1 1.

2. To re-program any of these features, just follow the previous instructions.

Specifications

Input Power
15VDC / 400 mA

Optional 9-volt alkaline battery [back up]
Approx. 1 1/2 hours

Maximum recording capacity
Max. of 14 minutes or 24 messages, whichever comes first. Limit of up to 2 minutes per message.

Pre-recorded outgoing messages
Voice and TTY

Maximum outgoing message length
Approx. 29-seconds

Speaker size and impedance
3" 8 ohm

Number of rings before answering
3 rings – if there are messages
5 rings – if there aren't any messages

Time and date stamping
Available

Personalized remote access code
Must be 4-digits
Factory pre-set at: 1 - 1- 1- 1

Adjustable message playback speeds
75% to 125% of normal speed

Headset or neckloop output jack
3.5 mm [stereo output]

Weight
16 oz.

Dimensions
7.5" L, 5 .5" W, 2.5" H

Operating Temperature Range
10º – 40º C

Operating Humidity Range
85% Maximum - non-condensing

The chart below will help you solve most problems that may arise during operation of your Easy Recall. Should the difficulty continue, contact Ameriphone or your authorized dealer for assistance.

PROBLEM	SOLUTION
Easy Recall unit isn't responding to ANY button commands.	Reset the unit by unplugging the AC adapter and removing the batteries for 10 – 20 seconds before re-installing them and plugging the AC adapter back in.
Easy Recall unit not functioning.	Make sure the unit is plugged in and turned ON. Reset the unit as indicated above.
Easy Recall not receiving TTY messages.	Place the TTY close to the Easy Recall to ensure receipt of the TTY signals. Make sure the TTY is ON and in acoustic coupler mode, not direct connect mode. The Dialogue Q90 cellphone connector allows the Q90 to receive text messages from the Easy Recall. Ensure Q90 is online, but not connected to the phone line.

FCC Statement

The Easy Recall answering machine has been registered with the Federal Communications Commission (FCC) and complies with the standards in Part 68 of the FCC Rules.

FCC compliant telephone cords and modular plugs are provided with this telephone. Your telephone company is required by the FCC to allow you to connect FCC registered telephone equipment to their telephone lines.

The FCC requires that upon request of your local telephone company, you provide the FCC registration number and Ringer Equivalence Number (REN) of your telephone equipment, both noted on the underside of the Easy Recall answering machine.

Your Easy Recall answering machine has been tested and found to meet the standards for a Class B digital device, as specified in Part 15 of the FCC Rules. These specifications are designed to provide against interference with radio and television reception in a residential installation. There is no guarantee that interference will not occur in a particular installation. If your Ameriphone product causes interference with radio or television reception when in use, you might correct that interference with any one or all of these measures:

1. Where it can be done safely, reorient the receiving television or radio antenna.
2. To the extent possible, relocate the television, radio or other receiver with respect to the telephone equipment.
3. If your telephone product runs on AC power, plug it into an AC outlet that is not on the same circuit as the one used by your radio or television.

Warranty

This warranty applies only to Ameriphone products that are purchased and used in the United States or Canada.

Ameriphone warrants the Easy Recall answering machine telephone against any defect in materials or workmanship for the period of one year from the date of purchase. If our extended warranty is purchased, this same warranty also applies to the period covered by the extended warranty.

If your Ameriphone product is defective and returned within 30 days of the date of purchase, your Ameriphone dealer will replace it at no charge.

If returned after 30 days but within one year from the date of purchase, we will repair at no charge. In the repair of your Easy Recall answering machine, we may use new or reconditioned replacement parts. If we elect to replace your Easy Recall answering machine, we may replace it with a new or reconditioned product of the same or similar design. Repair or replacement will be warranted for either 90 days or the remaining time on the original warranty period, whichever is longer.

Implied warranties, including those of fitness for a particular purpose and merchantability (an unwritten warranty that the product is fit for ordinary use), are limited to one year from date of purchase. We will not pay for loss of time, inconvenience, loss of use of your Easy Recall answering machine phone, or property damage caused by your Easy Recall answering machine or its failure to work, or any other incidental or consequential damages. Some

Warranty

states do not allow limitations on how long an implied warranty lasts or the exclusion of incidental or consequential damages, so the above exclusions or limitations may not apply to you.

To get warranty service for your Easy Recall answering machine phone, you must provide proof of the purchase date within 30 days of the date of purchase or return your Easy Recall answering machine to the place where you purchased it for immediate replacement or refund. After 30 days, call Ameriphone at (714) 897-0808 or (800) 874-3005 voice, for the authorized service center nearest you. You must prepay all shipping costs. We suggest you save the original package materials in the event you need to ship the Easy Recall answering machine. When in need of warranty repair, please call our customer service department at the above mentioned numbers. They will help you process your return shipment.

This warranty does not cover defects resulting from accidents, damage while in transit to our service location, alterations, unauthorized repair, failure to follow instructions, misuse, use outside the United States or Canada, fire, flood, and acts of God. Nor do we warrant the product to be compatible with any particular telephone equipment, party line, key telephone systems or more sophisticated switching systems. If your Easy Recall answering machine is not covered by this warranty, call Customer Service at (714) 897-0808 or (800) 874-3005 voice, for advice on repair of your Easy Recall answering machine and other repair information. The repair shall be warranted for 90 days.

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